



## 2025 Volunteer Committees

May 12-18, 2025 | Blue Hills Country Club

### **ADMISSIONS & AMBASSADORS**

Members of this committee will be responsible for welcoming guests as they arrive at the main entrance.

#### **Responsibilities:**

- Scanning tickets, checking credentials
- Assisting guests with mobile ticket purchases
- Distributing hospitality wristbands
- General assistance with guest questions about the tournament/course to ensure they have a positive experience.
- When needed, hand out promotional giveaways as spectators arrive/leave

#### **Requirements:**

- Excellent customer services skills
- Comfortable working with technology such as computers and/or iPhone
- Comfortable working outdoors

#### **Committee Schedule:**

- Thursday – Sunday of tournament week
- Approximately 6:00am-6:00pm

### **HOSPITALITY**

Serve as a liaison and host for guests in each hospitality area (Club FOREteen – Hole 14; Champions Club – Hole 18, Blue Hills CC Clubhouse dining; Tailgate Experience – Hole 6)

#### **Responsibilities:**

- Welcoming guests to the space
- Checking credentials/wrist-banding guests
- Answer questions/guest needs
- Monitoring food and beverage
- Keeping venues clean
- Create a true VIP experience for guests

#### **Requirements:**

- Great customer service skills and a positive attitude
- Must be helpful and courteous
- Ownership and knowledge of area assigned
- Possess an outgoing and vibrant personality
- Must be able to stand for a majority of their shift
- Must be 21 years of age to participate
- Duties require being outside for the duration of your shift and frequently walking up/down the stairs.

#### **Committee Schedule:**

- Thursday – Sunday of tournament week
- Morning & afternoon shifts, approximate timing: 9:30am-2:30pm and 2:00-7:00pm



## **MARSHALS**

Responsible for crowd management as assisting with speed of play.

### **Responsibilities:**

- Gallery control & proper golf etiquette for the tournament
- Ensures PGA TOUR Player safety and movement around the golf course
- Help players spot and locate balls
- Control gallery noise
- Gallery control around tees, fairways, greens and ranges
- Assist in player transitions between holes

### **Requirements:**

- This position will require being outside for the duration of the shift
- Able to stand (or sit) for long periods of time (may bring chair and umbrella as needed)
- Able to walk to-and-from their respective assignments (possibly a few hundred yards; further holes will be taken by volunteer shuttle)

### **Committee Schedule:**

- Official Pro-am – Wednesday of tournament week, approximately 6:00am-6:00pm
- Thursday – Sunday of tournament week, approximately 6:00am-end of play (depends on day & hole assignment)
  - Thursday & Friday shifts – a 4-5hrs AM & PM option available
  - Saturday & Sunday shifts – one longer 6hr shift available

## **PRO-AM**

Responsible for executing pro-am event activities for both the Monday Women's Pro-Am and the Official AdventHealth Championship Pro-Am. Scheduling options for each day.

### **Responsibilities:**

- Welcome amateur participant and assist with unloading their bags
- Assist with registration, distribute gift
- Serve as cashier for concept shop purchases
- Help participants with items at designated bag drop location
- Direct amateurs to next stop as needed

### **Requirements:**

- Need to be knowledgeable, helpful and courteous
- Possess an outgoing and vibrant personality
- Excellent customer service skills
- May be asked to lift up to 30lbs

### **Committee Schedule:**

- Monday of tournament week – approximately 7:00am-5:00pm
- Wednesday of tournament. week – approximately 6:00am-6:00pm



## **OPERATIONS**

Assist with both operational set-up and before, during and after the tournament.

### **Responsibilities:**

- Coordinate distribution of products utilized by all venues of the Tournament
- Work with hospitality staff to keep inventory stocked and available in each space

### **Requirements:**

- Must be in good physical condition
- Must be able to lift more than 40 pounds
- Organize and inventory products
- Assist in assembling products to be distributed on course
- Must be 21 years of age to participate

### **Committee Schedule:**

- Pre-tournament (the week before) – assist with various on-course tasks such as scoreboard set up, hours will vary
- Tournament week - stock and deliver refreshments to hospitality venues, clubhouse, and tee boxes, approximately 7:00am-7:00pm
- Post-tournament (the few days after) – help with removal of tournament signage, builds and scoreboard, hours will vary

## **PLAYER & CADDIE REGISTRATION (past volunteers only)**

Assist Korn Ferry Tour representatives with set-up and execution of the registration process for both participating players and caddies. Also, prepare locker room for the professionals prior to arrival (Sunday).

### **Responsibilities:**

- Collect signed waivers from players and caddies
- Distribute credentials and other information

### **Requirements:**

- Comfortable working indoors
- Organization of Forms

### **Committee Schedule:**

- Sunday before tournament week – Approximately 3:00-6:00pm
- Monday – Wednesday of tournament week
  - Approximately 7:00am-4:30pm



### **PRACTICE AREA (past volunteers only)**

Manage the operations of the practice range and other practice areas. Duties include distributing range balls, placing appropriate nameplate to identify each player, providing gallery control, regulating access, and assisting with other player needs.

#### **Responsibilities:**

- Transport needing patrons to specific hospitality units/locations on the course

#### **Requirements:**

- Comply with TOUR Cart Safety Rules
- Must be familiar with driving a golf cart
- Must have a valid driver's license and be 18 years of age or older
- This position will require being outside for the duration of the shift

#### **Committee Schedule:**

- Monday – Sunday of tournament week, approximately 5:30am – end of play

### **SCORING SUPPORT & SHOTLINKS**

Work closely with Korn Ferry Tour operations and Truck staff to help with newly implemented scoring devices. Also provide general scoring support as needed.

#### **Responsibilities:**

- Manage names and handout/collect caddie bibs
- Support Shotlink bugs & devices on each green
- Serve as scoring central for the Wednesday Pro-Am
- Provide general assistance to Truck as needed throughout tournament week

#### **Requirements:**

- Must have basic knowledge of golf scoring
- Must be comfortable with basic technology
- Will include training for Shotlink bugs

#### **Committee Schedule:**

- Thursday – Sunday of tournament week, approximately 6:00am-end of play (depends on day & hole assignment)
  - Thursday & Friday shifts – a 4-5hrs AM & PM option available
  - Saturday & Sunday shifts – one longer 6hr shift available

### **SECURITY**

Members of this committee will be responsible for the management of specific areas in to control access and ensure PGA TOUR player safety while working with Security Company.

#### **Responsibilities:**

- Controlling access to properly credentialed guests
- Assist spectators, players and credentialed guests with directions throughout the clubhouse and venue

#### **Requirements:**

- Must be in good physical condition
- Must be able to stand for a majority of the shift

#### **Committee Schedule:**

- Monday – Sunday of tournament week



## **SHUTTLES**

Provide shuttle rides for patrons with disabilities and patrons needing accommodations to specific hospitality locations on the course. This could include providing guests with rides between hospitality locations and assisting with on-course volunteer transportation.

### **Responsibilities:**

- Transport needing patrons to specific hospitality units/locations on the course

### **Requirements:**

- Comply with TOUR Cart Safety Rules
- Must be familiar with driving a golf cart
- Must have a valid driver's license and be 18 years of age or older
- This position will require being outside for the duration of the shift

### **Committee Schedule:**

- Thursday – Sunday of tournament week, approximately 9:30am – end of play

## **SPECIAL EVENTS**

Assist with various events throughout tournament week (events TBD). Events could include, but are not limited to Impactful Women's Forum, Media Day, Youth Clinic, FCA Gameday, etc.

### **Responsibilities:**

- Assist Championship staff with execution of various events throughout tournament week
- Specific duties TBD depending on the event

### **Requirements:**

- Preferred: outgoing personality with excellent customer service skills
- This position may require being outside, standing for long periods of time and lifting objects (20lbs)

### **Committee Schedule:**

- TBD based on event, anytime Sunday – Sunday of tournament week

## **STARTERS (invitation only)**

Welcome guests and players as the tee-off each day.

### **Responsibilities:**

- Announce players on the 1st and 10th tees on both Thursday and Friday, the 1st tee on the weekend, and participants of playing the Official Pro-Am.
- Ensure that players tee off as scheduled.

### **Requirements:**

- Comfortable working outdoors and standing for majority of shift
- Formal attire required – navy sport coat, white shirt/polo and khaki bottoms

### **Committee Schedule:**

- Women's Pro-Am – Monday of tournament week, two 2 hour shifts @ 7am & 1pm
- Official Pro-Am – Wednesday of tournament week, two 2 hours shifts @ 6:30am & 12pm
- Thursday – Sunday of tournament week, approximately 6:30-8:30am & 12:00-2:00pm
  - Schedule dependent on tee-times



### **STANDARD BEARERS & WALKING SCORERS**

Standard bearers and walking scorers follow players along 18 and track their official score.

#### **Standard Bearer Responsibilities:**

- The Standard Bearer accompanies each group of players during play and displays their scores on a handheld sign to inform the spectators

#### **Requirements:**

- Must be able to carry standard sign (5-7 pounds) for all 18 holes
- Must be in excellent health
- Must have strong knowledge of golf

#### **Walking Scorer Responsibilities:**

- The Walking Scorer Scorer must enter information on each shot into an electronic palm-pilot

#### **Requirements:**

- Must have knowledge of the game of golf and score keeping
- Must be comfortable with technology
- Must be in excellent health and physically able to walk 18 holes
- [CLICK HERE](#) to learn more about Walking Scoring

#### **Committee Schedule (for both SB & WS):**

- Wednesday – Sunday of tournament week
- Shift start times will vary and be based on tee time; typically shifts are 5-6hrs in length

### **VOLUNTEER HQ**

Responsible for the overall operation of Volunteer Headquarters during tournament week

#### **Responsibilities:**

- Daily volunteer check-in
- Manage uniforms and merchandise pick up table
- Credential distribution
- Answer volunteer questions
- Assist with preparation, and set up of meals (including Volunteer Appreciation party on Saturday evening)
- Provide a fun and hospitable environment for volunteers to enjoy

#### **Requirements:**

- Need to be knowledgeable, helpful and courteous
- Excellent customer service skills
- Knowledge of food safety is a plus
- May be asked to lift up to 20lbs

#### **Committee Schedule:**

- Monday – Sunday of tournament week, approximately 6:00am – end of play each day

Committees and/or responsibilities are subject to change